

Shaded Area for Print Services Use Only

% IR120 _____ % 280 _____ % 8170 _____ % 4000 _____
% Variable Data Proof Requested _____ Proof Approved _____ Total: _____

WILLAMETTE UNIVERSITY PRINT SERVICES
503-370-6717 printdesign@willamette.edu

% EXAM



Today's Date: _____ Date Needed: _____

Contact Name: _____

Department Account Number: _____

Account Name: _____

Telephone/Extension: _____

Deliver Job to (location): _____

% Will Pick Up at Print Services Number of Copies: _____ Number of Original Pages: _____

ADDITIONAL INSTRUCTIONS:

Empty box for additional instructions.

CHOOSE GENERAL FINISHING OPTIONS:

% ONE SIDED % TWO SIDE % STAPLE % PUNCH % UN-COLLATED % CUTTING % FOLD % BOOKLET

BLACK PRINTING OPTIONS

% 8½ X 11 % 8½ X 14 % 11 X 17

% **WHITE REGULAR COPY PAPER**

% **COLORED PAPER**

- % Opaque White % Lime
- % Ivory % Lemon
- % Blue % Orange
- %

COLOR PRINTING OPTIONS

% PAPER % CARD STOCK

% OTHER _____

% **LARGE FORMAT PRINTING** _____

SPECS _____

ADDITIONAL SERVICES

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Empty rectangular box.
