

# Employer Internship

Will mette Career Development  
Fall 2018

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# What is an Internship ?

An internship is a learning experience that typically involves collaboration between students, employers, and universities. To address the role of each party involved, The National Association of Colleges and Employers (NACE) provides the following

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It is a common misconception that interns can either be paid or receive academic credit. The truth is that ~~interns can be paid and receive academic credit for an internship.~~

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# Academic Credit for Internships

Will mette Career Development offers academic credit for internships for students who enroll in our course. Employers can promote this opportunity to their interns. If you have employed student who is receiving academic credit for an internship, the following chart displays the roles and responsibilities of each party:

Employer	Career Development	Student
Creates job description and hires student	Creates syllabus and assignments	Agrees and agrees to job description

## Hiring Process

Once your job description is ready, you can post it on the  
Handshake. Handshake is our database for students  
students will be able to view your

If you have any questions about  
using Handshake, or otherwise  
Willmette University Career  
503-370-6133 | career-development

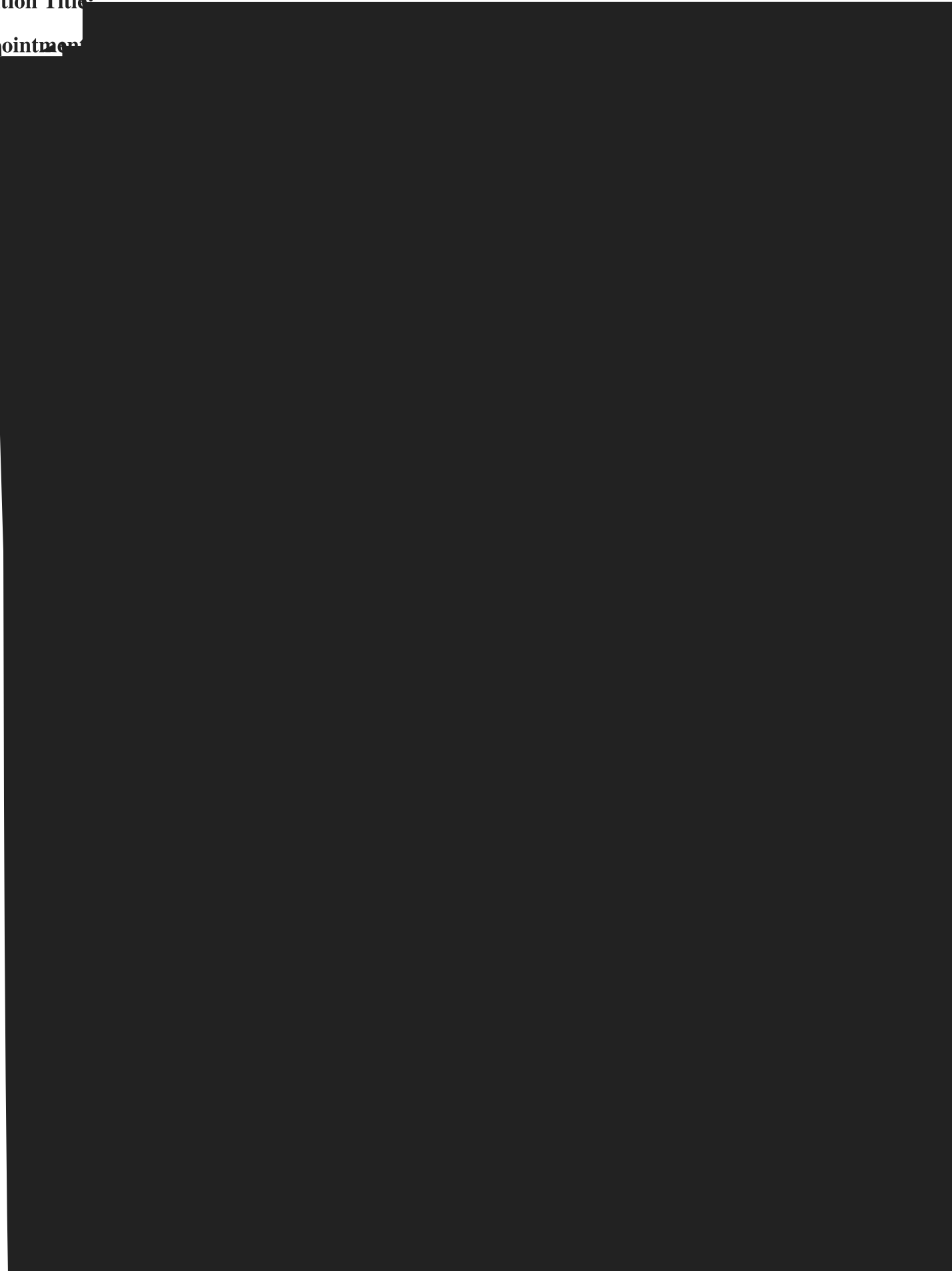
# Job Description Template

Position Title:

Appointment:

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# References

National Association of Colleges and Employers *Position Statement: U.S. Internships*. Accessed 2018. Retrieved From: [hjt](#)