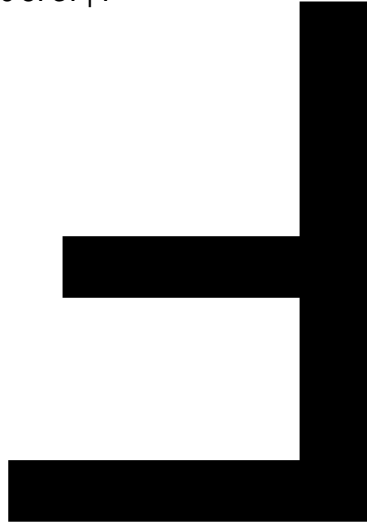


Accessible Education Services
Willamette University 900 State Street Salem, Oregon 97301
Telephone: 503-370-6737 | F



In assessing the reasonableness of flexible accommodations, AES will seek to gain clarity on the role attendance plays in a course or program, and the impact excused and rescheduled exams have on the essential learning outcomes of other participants. Advice from the Office of Civil Rights suggests, AES will specifically explore the following elements with faculty when determining whether attendance is essential to a course:

1. What does the course description and syllabus say about attendance?
2. Is attendance factored in as part of the final course grade?
3. What are classroom practices and policies regarding attendance?
4. Is the attendance policy consistently applied?
5. Have exceptions been made for extenuating circumstances other than disability?