

Amended February 17, 2023

## **Willamette University College of Law**

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**Moot Court Board Bylaws**

The creation and goal of the committee or subcommittee should be announced to the General Board before the committee begins its activities

- ii. Committees must include at least one member of the Executive Board.
- iii. Committees may be composed entirely of a subset of officers of the Executive Board, or may include a combination of both Executive Board officers and General Board Members
- iv. Committees may develop their own procedures for accomplishing their goal.
- v. Examples of committees include, but are not limited to:
  - 1. The Selection Committee referred to in Article III;
  - 2. A Bylaws revision or amendment committee

g. Any and all additional duties listed in these bylaws

3. Specific Executive Officer Positions and Duties All executive officers must be third-year students (or fourth-year seniors)

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President and a new Vice-President is selected.

c. Treasurer: The Treasurer has the following duties and responsibilities

- i. Develop the annual Moot Court Board budget to present to the Faculty Advisor, Executive Board, and College of Law administration before the academic year begins
- ii. Record and maintain records of all finances of the Moot Court Board and approve payment of all bills and requests for reimbursement. In the event the Treasurer

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competitions

iii. No later than the second Mond



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and should begin following the First Year Appellate Competition.

1. An Executive Board may elect to hold an additional member selection process during the fall of the academic year for which they are responsible.



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for the applicant.

c. Written Applications

- i. Application questions must be designed to reflect the standards set by the incoming Executive Board for determining eligibility for invitation to the Moot Court Board (see above)





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xi. Attempt to resolve disputes or conflicts professionally and civilly prior to invoking the grievance procedures described below

5. Tenure. Students selected to the Moot Court Board shall serve continuously as governed by these Bylaws. A student shall be considered a member of the Board until the student:

- a. Withdraws from Willamette University College of Law;
- b. Withdraws from the Moot Court Board;
- c. Is placed on academic probation; or
- d. Is removed from the Moot Court Board pursuant to these Bylaws

6. Board Member Removal; Sanctions of Board Members

a. Reasons for Board Member Removal. Reasons for removal include, but are not limited to: i.

Failure to participate in at least one sponsored competition during an academic year; ii. Failure to actively participate/volunteer on at least one Competition Committee;

iii. Failure to abide by the Member and Competitor Code of Conduct;

iv. Committing an act that reflects poorly on the member's honesty, trustworthiness, or fitness as a member of the Executive Board and/or the Board;

v. Engaging in conduct involving dishonesty, fraud, deceit, or misrepresentation;

vi. Engaging in conduct that seriously interferes with the Executive Board's ability to responsibly administer Board activities, including but not limited to, Moot Court competitions

vii. Stating or implying an ability to improperly influence Board members involved in administering or judging Moot Court competitions; and

viii. Knowingly assisting any Board member in conduct that is a violation of these Bylaws

b. Notice of Removal. Notice of removal shall be given to the member and an opportunity to appeal the decision of the Executive Board shall be given before final disposition. Upon final disposition, notice of removal will be sent to the Career Development Office, the Assistant Dean of Student Affairs, and the Associate Dean for Administrative Affairs

i. The removed member shall eliminate any notation of Moot Court Board membership from his/her resume and/or cover letters to employers

ii. Once a member has been removed from the Board, that former member may not be invited to rejoin the Board by qualifying through a subsequent open competition except by a majority vote of the Executive Board.

c. Procedure for Board Member Removal.

i. Any Moot Court Board member may bring a complaint against another member for violating a provision of these Bylaws, or for one of "Reasons for Board Member Removal" listed above. ii. The member must present his/her/their complaint before the Executive Board and state the specific reason for his/her/their request to remove the other member.

iii. The Executive Board will take a vote on the merits of the complaint that will be recorded in the Executive Board minutes

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car into the Executive Board's records R

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plaintiff shall bring his/her/their complaint before the full Moot Court Board at the next General Moot Court Board meeting.

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removal of a member will be followed at the next Moot Court Board meeting to be held no later than ten days from when the hearing panel makes its determination.

- e. Procedure to Remove a Moot Court Board Member for Violation of University of Law School Honor Code and Student Codes of Conduct. Any violation of the University or Law School Honor Code results in immediate removal from Moot Court Board.
- f. Executive Board Member as a Party to the Removal Process. No officer of the Executive Board shall vote on any matter regarding removal if he or she is either the plaintiff or defendant. Executive Board officers are expected to recuse themselves from voting if a serious conflict of interest exists.

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Bylaws Member and Competitor Code of Conduct (see Article III), and specific competition rules set forth by Competition Chairs

b. Attendance at the ten

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- a. The Competition Chair of the current competition's Competition Committee;
- b. The Co-Chair of the current competition's Competition Committee; and
- c. The Willamette Moot Court Executive Board member assigned to assist with the current competition.

2. Timing of Protest Hearing

a. If possible, any protest must be heard immediately upon the conclusion of the judge's critique at the end of the round. If there is no judge's critique, then the protest shall be heard as soon as possible.

b. If possible, all protests must be concluded on the same night/day that the protest is brought.

3. Judge Participation.

a. The respective judge(s) of the protested competition is not to be informed that a protest was brought.

b. Judges are not to be asked to remain or become involved in the hearing of the protest.

c. This section does not apply to Willamette Moot Court Board members who judge the First Year Appellate Competition. These judges are eligible to participate in a protest concerning the First Year Appellate Competition.

4. Protest Hearing General Procedure

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Moot Court Board activities as they progress

2 Support Panel.

a Purpose and Function.

i. The Support Panel's purpose is to help prepare and coach team