

ICL Board Meeting Minutes

April 10, 2023

Virtual Zoom Meeting

Present: Joan Robinson, Jan Petroski, Priscilla Tibbard, David MacMillan, Gwen Ellyn Anderson, Vernelle Judy, Don Beckman, Eric Reif, Chris Duval, Brenda Kidder, Monica Gillooly, Dee Iltis

Absent: Sally Schriver

Guests: none

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Meeting was called to order at 1:03 pm.

Minutes from the March 13, 2023 board meeting were approved. Brenda moved and Priscilla seconded.

Executive Director Report: Joan Robinson

Calendar: Joan requested that board members send information to her related to duties or tasks that need to be done at a certain time. For example, Membership Directors collect dues in April. The goal is to have a monthly "calendar" showing what gets done when. Eventually, everyone's input will be converted to the same format and put into Google docs on the Willamette ICL account.

Parking: Gary Slangan indicates that he has spoken to people at the Willamette Heritage Center and they are offering parking permits in their parking lot for the academic year at the same price and terms as last academic year. Gwen Ellyn asked if Joan ask Gary to speak to the Willamette Heritage Center representatives about the WHC staff/visitors who have been parking in the parking spots on the fence near the gates, which are supposed to be reserved for mobility impaired ICL members.

Committee Reports:

Financial Services Committee: Monthly

Membership:

Public:

Legal:

IT:

Marketing:

Operations:

Programs:

Special Events:

Student Services:

Trustees:

University:

Visitors:

Workshops:

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the speakers come from WU professors. Six members of the curriculum committee have tendered their resignations for various reasons. The committee will need to recruit at least four more members in the near future, in the areas of Natural Science, Social Science, Humanities, Fine Arts, and Applied

Secretarial Services: Chris has been checking the mail at Putnam Center and there is little to none most times she checks. When there is mail, she distributes it