

ICL Board Meeting Minutes

September 16, 2021

Virtual Zoom Meeting

IPresent:

Membership:

Introductions for the 25* new members will be on September 28th. Rather than having each of them appear live, their directory pictures will be shown while Vernelle reads the bios.

There are 85 people on the waiting list.

After handing out directories in person, only 17 needed to be mailed.

Vernelle raised the question of whether we should collect half dues should we be back on campus for Spring 2022. Not resolved.

* One new member decided not to join ICL after all.

Information Services:

Dave had 168 directories printed. The cost was \$588.00.

The board-approved job descriptions are posted on the website.

The operating budget is posted as well.

Dave worked with GwenEllyn to give Zoom training to six new members.

Technical Services:

GwenEllyn is sending the Zoom protocols to the presenters.

GwenEllyn worked with Dave to give Zoom training to six new members.

Social Services:

The first coffee will be held on Thursday, September 30th.

Dee asked that \$1500 be added to the budget to cover possible social events Spring 2022.

Priscilla sent a condolence card to Carmen Schmitz on the death of her husband.

University Support: No report

Secretarial Services: No report

Old Business:

Recommendations from the Board retreat facilitator—We have posted the budget on the website, we have updated most of the job descriptions and they are posted to the website with revision dates. We have not yet established recruitment guidelines for the curriculum committee, written job descriptions for the Executive Director and nominating committee, nor established a 5-year strategic plan.

Work on the remaining job descriptions and the policy/procedures document was tabled until the October meeting.

The Executive Director's

Is it possible? WU is happy to have us back, provided we follow vaccination and masking protocols.

We would need to get the forms from WU, have each member who plans on going back to campus complete one and return it to ICL. Then each member who returns a form would get Compass Cards.

What about a hybrid approach? WU professors are not simultaneously teaching in person and on Zoom. The university has returned entirely to in-person classes.

Dave asked whether we need to follow WU's restrictions on hybrid teaching? We would need to check on that. It isn't possible to have the speaker in person using the lectern PC and having a laptop on the lectern running Zoom, plus an assistant in Kaneko using a second laptop.

GwenEllyn described another type of hybrid teaching where some classes are in person and some days on Zoom. For us, this could be Tuesdays in person and Thursdays on zoom.

There was much discussion that an affirmative vote for ICL to return to á da eys ipeot an tha