

# ICL BOARD MEETING MINUTES

## January 2015

The January Board meeting was held on January 13, 2015.

Order: Director **Ken Panck** called the meeting to order at 3:40 p.m.

Members Present:

**Ken Panck** – Executive Director; **Gary Beck** – Past Executive Director; **Tom Zook** – Co-Director, Curriculum Services; **Bob Muir** – Co-Director, Curriculum Services; **Louise Schroeder** – Co-Director, Membership Services; **Charlene Robbins** – Director, Financial Services, **Sharon Dearman** – Co-Director, Social Services, **Hardin King**, Director University Services; **Eunice Porter** – Co-Director, Membership Services; **Mieke Visser** – Co-Director, Information Services; **Peter Ronai** – Co-Director, Information Services; **Jyl McCormick** – Director, Secretarial Services and **Jim Brown**, Coordinator for Special Classes

Guest: Don Gallagher–Off-site Special project co-ordinator

Excused absence: **Else Nichols** – Co-Director, Social Services and Minutes of the December meeting were approved as written. **Ken Panck** said that two Board members had turned in their job descriptions. Please send all job descriptions to **Peter Ronai** or **Mieke Visser** to be added to the website.

**Treasurers Report:** **Charlene Robbins** reported the budget was sent to all Board members. A synopsis of this is that we have spent \$7,587.26 leaving \$16,212.74 in the budgeted amount for this semester. A check for \$50 has been sent to the Unitarian Church in memory of **David Cozart**. She asked if anyone knew if there had been an obituary in the newspaper for **Wayne Seely**. **Sharon Dearman** will contact his wife and see if she has a preferred agency

1 Tf [ (i)0(S)-0.24P1r.m BT 5





the school year for transporting our members who are unable to walk the distance between the two buildings. **Sharon Dearman** asked if the carts had room for walkers. **Gary Beck** will look into the use of the carts.

**Ken Panck** will be meeting with **Deborah Dancik** to discuss the donation given to ICL from **Peter Rasmussen** in the amount of \$50,000. Currently this is as a cash donation, but he will see if it can be put in the endowment fund and we will have earnings used for ICL. Currently the Hudson Book Fund is treated as an endowment. **Hardin King** asked how the University invests the money and is it distributed twice a year. **Ken** will get more information from **Deborah**. The Board voted to put the money in the Willamette University general fund with the endowment earnings to go to ICL.

**Ken Panck** said the Kaneko remodeling is almost done, but will be available on January 20 for our use. ICL student body cards should open the outside door for Kaneko, but **Ken** will check to make certain there is a way to get into the auditorium.

There was discussion as to changing the time of the Board meeting to 9:00 in the morning, as with the later starting time it is more difficult to have the meeting at 3:30. No action was taken.

Meeting adjourned at 4:40 p.m. The next meeting is scheduled for February 10 at 3:30 p.m. in the Parents Conference Room in Putnam University Center.

Respectfully submitted,

Jyl McCormick  
Secretary