

Memorandum

November 14, 2013

TO: President's Working Group on Sexual Assault & Harassment

FR: Kristen Grainger & Margaret Trout, chairs

RE: Prospective Students

Following up on our

The CLA letters of admission include a phrase that speaks to the responsibility of Willamette citizenship as a condition of the offer of admission.

Willamette assumes students are truthful on applications. If students say they took a gap year, Admissions does not currently take steps to confirm they have not been enrolled at another institution from which they may have been suspended or dismissed (plus, there is no easy or comprehensive way to do this, although checking the National Student Loan Clearinghouse documents more of these students than they used to). CLA Admissions staff estimate approximately 2% of applicants have taken a gap year.

Transferring elsewhere: Willamette's Office of the Registrar handles requests for transcripts and other student records from colleges and universities who are processing applications from students previously enrolled at Willamette. (Example, they receive from other colleges the same Common Application disclosure form that we require of prospective students transferring to Willamette). Transcripts are academic records and therefore do not contain conduct or disciplinary records, but when a disciplinary records disclosure form is received, the University Registrar contacts staff in the Office of Student Rights and Responsibilities (formerly known as the Student Conduct Office) in Campus Life to obtain and disclose information about students' disciplinary records.

University Registrar Laura Jacobs Anderson indicated that she seldom, if ever, receives requests

good standing focus on academic good standing but can also be used to explain honor code or conduct issues. As noted above, the transfer applicant student is required to report in their application to the receiving school any past academic, conduct, or criminal issues.

When questions or honor code/conduct issues arise (either at a student's graduate institution or because they disclose a criminal record), the Admissions Office takes a much closer look at the application for two reasons. First, to determine whether that student merits admission given those conduct issues, and second because the College of Law must abide by American Bar Association Standard 501 Admissions "(b) A law school shall not admit applicants who do not appear capable of satisfactorily completing its education program and being admitted to the bar."

It is the latter part of this standard that causes WUCL to advise students that if their conduct is of a serious enough nature, that they are likely to be questioned by a state's board of bar examiners about that candidate's character and fitness to practice law in that state. WUCL always advises such applicants that admission to law school is no guarantee that a State Bar will automatically admit them, and always suggest that they contact the bar of the state in which they may be interested.

Therefore, when these conduct issues come up, -6(aw)-2(i)c 0.004 Tw [(u-3(h)-4(erJ 0 Tc 0 be)4(nen)-

student's enrollment or transfer, subject to the requirements of Section 99.34 [Section 99.31(a)(2)].”

ATKINSON GRADUATE SCHOOL OF MANAGEMENT (AGSM)

AGSM admissions staff indicated that they do not ask applicants about behavioral/conduct issues at their undergraduate or previous institution. Although this may have been a relatively common practice years ago, AGSM Associate Dean Judy O'Neill indicated that there are not many management or business schools that ask that question at present. Needless to say, AGSM which processes limited transfers anyway, does not receive any requests from other institutions about a student's conduct while he or she was enrolled at AGSM.

Possible issues to consider:

- Define when CLA admitted students officially become Willamette students?
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